



## Minimum Program Requirements for Sponsorship

### Auto PartsBridge

The PCRFB must be enrolled and maintain a minimum of Ten (10) transactions per month (30 in a 3 – month period) with their APB sponsoring dealer and wherein all estimates are electronically sent via APB to the Dealer Parts Dept. for price matching opportunities.

### Basic Knowledge

In order to qualify and continue to be qualified for the ProFirst Collision Repair Facility program, the collision repair facility must demonstrate they meet the minimum training requirements: I-CAR Gold Class or Certified Collision Care Skills and Training Inventory Requirements.

### Training Requirements

At least two structural technicians and at least one estimator must complete the Honda / Acura specific training as provided by I-CAR Canada. All Honda / Acura classes are available on-line through I-CAR Canada. Note: This could include up to 11 classes through 2020.

### Tools and Equipment

Repair facilities must have and maintain tools and equipment as required by Honda Canada Inc.

### Facility Standards

Maintain prescribed facility standards including but not limited to cleanliness, adequate customer parking, safety, security, work processes, and customer communication.

### Third-Party Inspections

To determine a repair facilities initial qualification, and for each succeeding year that ProFirst Collision Repair Facility chooses to participate, collision repair facilities will be inspected by a Certified Collision Care Inspector.

### Repair Processes

All ProFirst Collision Repair Facilities must agree to strictly adhere to the repair processes contained within Service Express – Honda's Information System ("SIS") – including the use of procedures, materials, tools and equipment specified therein. Honda/Acura owned repair facilities must have access to ESIS and must assign ESIS ID's for collision Facility staff. (Techs, Estimators, Parts Staff etc).

### Parts Purchases

All ProFirst Collision Repair Facilities must purchase New Genuine Honda / Acura Parts from an authorized dealer in Canada. (Parts should be purchased from the APB sponsoring Dealership)

### Program Cost

All participating facilities must enroll in the Certified Collision Care program and pay the current enrollment fee. This fee is payable each year upon renewal.

### Sponsorship Restriction

Sponsorship will not be accepted for any collision repair facility that is located at or attached to a competing automotive brand facility.